



Home Officing What You Need to Know

The COVID-19 virus and pandemic caused immediate changes for businesses and organizations across the nation. Many workers were transitioned out of the workplace very quickly, some months ago. Some were furloughed, some were sent home to work and others were let go.

In a previous email, Lockwood 2 Creations discussed the issue of returning to the office in a brief document that was titled “Office Work-Life After the COVID-19 Pandemic”. That document discus process that could be followed, to look at the office & business needs before workers return and implementation steps to ensure these workers would feel comfortable in returning to the workplace.

This paper discusses what you need to know about “Home Officing”. Many workers were immediately forced out of the office to work at home on a short-term basis until the COVID-19 pandemic comes to an end or to a safe level. Many of these people were not ready for something like home officing to happen on a full-time basis. Their homes are not equipped to handle full-time office work. We have heard many stories of how work is being accomplished: 2 full-time workers conducting work in a single room, with small children, a pet and a lot of chaos. We have been on video conference calls where we could actually see this scenario firsthand. Working on dining room tables, breakfast bars, card tables or whatever. Horrible and inadequate seating, lighting, sound transmission, power cords spread out all over the place. No ergonomic considerations whatsoever. Not to mention, the stress of trying to maintain a level of work productivity. Many homes or residences were not made for a full-time office.

With this said, there will be workers who will remain in a home office setting for months to come, or permanently. We are hearing from company leadership it might be full-time home office, part-time home office or some other mix of home and office. Whatever the case, companies are responsible for providing their staff with good solid work tools to perform the work they are responsible for. These home offices need to be ergonomically sound and functioning at a high level; able to adjust to an individual’s needs and physical requirements.

Lockwood 2 Creations can be a resource to help you develop workplace strategies for the home office. We have solutions for home office requirements. **These solutions are cost sensitive, readily available and can meet up with company standards for ergonomics** (see the attached)

We would be happy to work with you in developing both home office solutions along with your office – getting back to work strategy.

If interested, please contact Lockwood 2 Creations for more details. (479-586-1484)

I look forward to hearing from you soon.

Stay Safe and Healthy.

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